

OAKLAND UNIFIED SCHOOL DISTRICT

Board Policy

Instruction

BP 6163.1

School Library Information and Technology (LIT) Centers

The Governing Board recognizes that School Library Information and Technology (LIT) Centers are a fundamental literacy and academic support system, essential to a quality education at every level. The LIT Center serves as a school’s “learning commons”—a collective space where students, teachers, parents and the school community have access to a credentialed teacher librarian who can build a culture of reading in the school, provide subject area expertise, teach information literacy, curate and maintain quality print and digital resources, collaborate with classroom teachers in codesigning cross curricular instruction, and support the robust learning objectives of the Common Core State Standards. The LIT Center is a safe space where students are supported to direct their own learning, build their literacy, research and media/tech skills, explore their passions, and expand what they can imagine for their futures. Maintaining quality school LIT Centers is a key, research based strategy for accelerating the achievement of all Oakland students, and empowering students to thrive in colleges, careers, and their communities.

The Governing Board supports the development of LIT Centers in every district school, each headed by a professional teacher librarian or a librarian with a Masters in Library and Information Science (MLIS) with a wide range of library resources, including high quality and current books, reference materials, and digital information and technology.

(cf. 0440 District Technology Plan)

(cf. 6011 Academic Standards)

(cf. 6161 Equipment, Books and Materials)

(cf. 6163.4 Student Use of Technology)

School Library Information and Technology (LIT) Center Plan

The Superintendent or designee shall develop and regularly update a Board approved district-wide plan to provide a professionally staffed LIT Center in every district school elementary, middle and high school. The plan will delineate:

- the district’s goals for implementation;
- a sustainable funding source;
- how funds will be distributed to support the plan; and
- evaluation components to be used on an annual basis.

The plan will include minimum and best practice standards for staffing, access, resources, and

facilities and will involve ongoing evaluation of progress towards goals and identification of key areas for improvement.

(CDE Model School Library Standards for California Public School, 2010)

The Superintendent or designee shall ensure that the school library plan is aligned with the district's Local Control and Accountability Plan (LCAP), Single Plan for Student Achievement (SPSA), the District Technology Plan, and other district and school plans.

(cf. 0440 District Technology Plan)
(Education Code 18181, 18180-18184)

The Governing Board shall, on or before August 31st of each year, report on the condition of all district school libraries to the California Department of Education (CDE) for the year ending June 30th preceding.

(Education Code 18122)

Staffing

Recognizing that professional library staffing increases academic achievement levels for all students, the Governing Board supports innovative pathways and partnerships to staff school libraries and develop teacher-librarians.

The Governing Board supports the goal of credentialed teacher librarians or MLIS librarians at every school library in the district, under the direction of the Site principal and in collaboration with the District Library Manager with access to all the resources necessary to manage a quality library program. Library Technicians, Clerks and volunteers assisting with school library services will work under the direction of professional onsite staff.

Access

School libraries shall be open for use by students and teachers during the school day, with recognition that lunchtime and “beyond the bell” hours are key to providing meaningful access to quality library programs for all families and students.

Districtwide online access to library resources shall be available to students and staff 24/7. Web portals for each school’s library are curated by the Teacher Librarian or MLIS librarian and are prominently available on each school’s website.

A school library may be open at other hours outside the school day, including before and after school, evenings and Saturdays. Any library open to serve students during evening and Saturday hours shall be under the supervision of certificated personnel who consents to the assignment and is appropriately compensated as determined by the Governing Board.

(Education Code 18103)

Resources

The Governing Board recognizes the need for the Superintendent or designee to earmark sufficient funds every year for collection development at each site and for renewal of online educational databases, with input from the District Library Manager, and in conjunction with Oakland Public Library and other public resources.

Selection and Evaluation of Library Materials

Responsibility for the selection of library materials and digital resources is delegated to the professional library staff. The teacher librarians or MLIS librarian shall select and evaluate new and donated materials in diverse languages, in accordance with the district's Collection Development Plan, Board policy and administrative regulation, and by using Professional selection aids and standards. The selection process shall invite recommendations from administrators, teachers, other staff, parents/guardians, District Tech leaders and students as appropriate.

(cf. 6144 Controversial Issues)

(cf. 6161.1 Selection and Evaluation of Instructional Materials)

(cf. 6161.11 Supplementary Instruction)

District Collection Development Plan

School LIT Center materials shall be regularly reevaluated to ensure alignment with the district's Collection Development Plan and evolving curricula, new formats of materials, new instructional methods, and the needs of students and teachers. Materials that contain obsolete subject matter or are no longer appropriate shall be removed, and worn or lost materials should be repaired or replaced.

(cf. 3270 Sale and Disposal of Books, Equipment and Supplies)

Complaints regarding the appropriateness of library materials shall be addressed using the district's procedures for complaints regarding library and instructional materials.

(cf. 1312.2 Complaints Concerning Instructional Materials)

Fees and Fines

Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school. There are no fees for overdue materials. The maximum amount of fines for students for lost or damaged materials is the current market price of one

hardback book a year. (5 CCR 16042)

(cf. 3260 Fees and Charges)

Facilities

The Governing Board recognizes that well-appointed facilities for library programs are an essential part of delivering quality library services. It is the responsibility of the Superintendent or designee to identify the need for a modern school LIT Center as part of any new building design or renovation of existing spaces that the district undertakes.

California School Library Standards

CDE Model School Library Standards for California Public School 2010 <http://www.cde.ca.gov/ci/cr/lb/schlibrarystds.asp>

CDE Model School Library Standards Supporting Common Core 2012 <http://www.cde.ca.gov/ci/cr/lb/schlibrarystds.asp>

Legal References:

EDUCATION CODE <http://leginfo.legislature.ca.gov/faces/codesTOCSelected.xhtml?tocCode=EDC&tocTitle=+Education+Code+-+EDC>

1703 Coordination of district library services by county superintendent http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=1703.&lawCode=EDC

1770-1775 Provision of library services by county superintendent http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=1770.&lawCode=EDC

18010-20091 Libraries, especially: http://leginfo.legislature.ca.gov/faces/codes_displayexpandedbranch.xhtml?tocCode=EDC&division=1.&title=1.&part=11.&chapter=&article=

http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=11.&chapter=2.&article=1

18111 Exclusion of books by governing board http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=18111.&lawCode=EDC

18120 Librarians http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=18120.&lawCode=EDC

18122 Report on conditions of libraries http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=18122.&lawCode=EDC

18130-18139 Contract with county or city library http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=18130.&lawCode=EDC

18202-18203 California Classroom Materials Act of 1999 http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=11.&chapter=2.&article=8

19336 Recommended books, Reading Initiative Program http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=19336.&lawCode=EDC

44868 Qualifications of librarians http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=44868.&lawCode=EDC

45340-45349 Instructional aides http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=45340.&lawCode=EDC

60240-60251.5 State Instructional Materials Fund, including purchase of classroom library materials http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=60240.&lawCode=EDC
CODE OF REGULATIONS, TITLE 5 <http://www.cde.ca.gov/ls/fa/sf/title5regs.asp>
16040-16043 School libraries [https://govt.westlaw.com/calregs/Document/IEF601F10D48011DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IEF601F10D48011DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=(sc.Default))
80053-Services Credential Authorizing Service as a Teacher Librarian <http://www.cde.ca.gov/ls/fa/sf/title5regs.asp>
<http://www.cde.ca.gov/ci/cr> <http://www.cde.ca.gov/ci/cr/lb/schlsurvwelcompage.asp>
<http://www.cde.ca.gov/ci/cr/lb/schlsurvwelcompage.asp>
Management Resources <http://www.cde.ca.gov/ci/cr/lb/schlsurvwelcompage.asp>
Collection Development Plan <http://www.cde.ca.gov/ci/cr/lb/schlsurvwelcompage.asp>
<http://www.cde.ca.gov/ci/cr/lb/schlsurvwelcompage.asp>
Research on Library Effectiveness
Certified Teacher-Librarians, Library Quality and Student Achievement in Washington State Public Schools, 2015 https://wala.memberclicks.net/assets/WLMA/Advocacy/wsslit_exec_summary_4.7.15.pdf
Implementing the Common Core State Standards-The Role of the School Librarian 2013 http://www.ala.org/aasl/sites/ala.org.aasl/files/content/externalrelations/CCSSLibrariansBrief_FINAL.pdf
School Librarians Continue to Help Students Achieve Standards: The Third Colorado Study (2010) https://www.lrs.org/documents/closer_look/CO3_2010_Closer_Look_Report.pdf
Data Crunching Proved This School Library Program Program was Crucial by Stacy Lickteig and Jo O'Garro, 2016 <http://www.slj.com/2016/07/research/data-crunching-proved-this-school-library-program-was-crucial/>
The Impact of New York's School Libraries on Student Achievement and Motivation: Phase I, 2009
HAVES, HALVES, AND HAVE-NOTS: SCHOOL LIBRARIES AND STUDENT ACHIEVEMENT IN CALIFORNIA by Douglas L. Achterman, 2008

Web Sites

CDE, School Libraries: <http://www.cde.ca.gov/library>
American Library Association: <http://www.ala.org>
American Association of School Librarians: <http://www.ala.org/aasi>
California Library Association: <http://www.cla-net.org>
California School Library Association: <http://www.schoollibrary.org> <http://www.schoollibrary.org/>
<http://www.schoollibrary.org/>
7/14/04; 3/22/17A <http://www.schoollibrary.org/>